



## MINUTES

### CITY OF HUNTINGTON BEACH PUBLIC WORKS COMMISSION MARCH 17, 2010

**Call to Order/  
Pledge of Allegiance:** The meeting was called to order at 5:02 p.m. by Chairman Siersema, who led Commissioners and the audience in the Pledge of Allegiance to the Flag.

**Commissioners Absent:** None

**Commissioners Present:** Commissioners Herbel, Kirkorn, McGovern O'Connell, Rivera, Siersema, and Spencer were in attendance.

**Others Present:** Travis Hopkins, Director of Public Works  
Tony Olmos, City Engineer  
Bob Stachelski, Transportation Manager  
Bill Janusz, Principal Civil Engineer  
Linda Daily, Project Manager  
Joyce Greene, Administrative Assistant

### PRESENTATIONS-COMMENDATIONS

Travis Hopkins presented Commissioner McGovern a Certificate of Appreciation for his year of service as Chair of the Public Works Commission.

### MINUTES

Motion by Commissioner Rivera, seconded by Commissioner Herbel to approve the minutes of February 17, 2010 as amended. Amendment to item G-2 –

*Commissioner Herbel asked staff to investigate having a graffiti sealant included.*

VOTE: The motion carried.  
AYES: 7  
NOES: 0  
ABSENT: 0  
ABSTENTIONS: 0

### ORAL COMMUNICATIONS

None

## DIRECTOR'S ITEMS

- E-1. City of Huntington Beach Strategic Plan – Travis Hopkins presented and reviewed the Strategic Plan from the January 29, 2010 Strategic Planning Retreat. Commissioner Herbel inquired regarding "create funding mechanisms for block walls" asked for an explanation. Travis Hopkins responded the item was part of the brainstorming list and not all the items are selected for action. There is not a specific item for block wall vacation at this time.

Mr. Hopkins then referred to the section New Options to Address the Budget Shortfall. The items, not listed in priority order, are items for City Council to pursue. Action items are developed from the list.

Chair Siersema inquired of item 1 of the Three Year Goal: Maintain, Improve and Obtain Funding for Infrastructure and Equipment, assigned to Public Works, Submit a request to have appropriation of the Water Resources Development Act (WRDA) grant in the federal budget. Both Travis Hopkins and Tony Olmos responded the Corps of Engineers may not have funds available that had been earmarked for projects such as the Heil Pump Station.

Chair Siersema then inquired of item 3, Provide to the City Council an outline of infrastructure activities and long-term funding requirements. He asked if the Public Works Commission would see the information before it is presented to City Council. Travis Hopkins responded the department will attempt to bring the information to the Commission prior to presentation to the City Council.

- F-1. Active Capital Project Report – Tony Olmos provided updates on projects. Newland Street Widening is near completion. Verizon is in the process of undergrounding their utilities. The other utilities work is complete. Once Verizon has completed its work the poles will be removed and the paving and striping will be completed. The landscaping on the slopes is the responsibility of AES.

Prop 1B funding became available and a new list of projects was presented to City Council at the March 15, 2010 meeting for arterial rehabilitation. Arterial rehabilitation projects that need to be completed during the summer months will be presented at the next Public Works Commission meeting.

The Civic Center trees have been planted and the project should be complete next week.

The downtown bollard project is substantially complete.

The Bartlett Park Master Plan was approved at the last City Council Meeting. Currently there is no funding available for the project. Staff will look for grants to fund the project.

Blufftop Restrooms from the pier north should be completed by July 4<sup>th</sup>. Commissioner McGovern asked if staff had any feedback on the 9<sup>th</sup> Street restroom. Tony Olmos responded reports indicate the restroom is substantially used. Currently there are no maintenance issues.

Commissioner Kirkorn asked if the Newland traffic signal installation was being coordinated with the Newland Widening Project to avoid new paving being disturbed. Bob Stachelski responded the signal installation is scheduled to start in the next two weeks. He does not foresee any significant impact related to the paving. Commissioner Kirkorn requested the conduit be installed prior to final paving.

Commissioner McGovern asked for an update on the paving on Atlantic. Tony Olmos responded the city completed the paving on one-half of the street and Pacific City is conditioned to pave the other half. The city is working with the developer to complete their conditions. The timetable gives the developer until the end of the year to complete the conditions of approval. Some of the sidewalk areas, particularly along Pacific Coast Highway, are scheduled to be in place by summer.

Commissioner McGovern then asked for an update on the Warner Avenue Gravity Sewer issues. Tony Olmos responded the alternative analysis is complete. The possible annex of Sunset Beach must be considered as a different design would be needed if Sunset Beach is annexed in to the city. Staff continues to meet and negotiate with OCSD as responsibility/ownership of the line will determine the final design. Regarding the mediation issue, depositions of staff have been taken. Mediation is still on-going.

- F-2. Upcoming City Council Study Sessions – Travis Hopkins presented the item. The Charter Review Commission Recommendations is scheduled for the April 19, 2010 Study Session. Commissioner O'Connell asked if it would be appropriate for the Commissioners to attend the April 19 meeting.
- G-1. Safe Routes to School Project in the Vicinity of Spring View Middle School (CC-1367) – Bill Janusz presented the item and provided an overview of the Safe Routes to School program. Spring View Middle School has an enrollment of approximately 900 students with 70% of the attendance area living north of Heil Avenue. Currently there are two striped crosswalks with the larger percentage of students using the crosswalk at Trudy Lane. The second crosswalk is located at Bradbury Lane adjacent to St. Bonaventure School. Staff is investigating the

possibility of removal of the crosswalk at Bradbury Lane and Heil Avenue once the traffic signal is installed at Trudy Lane providing a protected crossing. Staff will contact the principal at St. Bonaventure School regarding the possible sidewalk removal.

Chair Siersema inquired of the Principal at Spring View School had been contact with Mr. Janusz responding staff has been working at the district level and they were included in the grant process. Mr. Janusz feels confident the Principal has been informed.

Motion by Commissioner Kirkorn, seconded by Commissioner Herbel to support the initiation of the competitive bid process and to recommend to the City Council the proposed Safe Routes to School project in the vicinity of Spring View School.

VOTE:           The motion carried.  
AYES:           7  
NOES:           0  
ABSENT:        0  
ABSTENTIONS: 0

- G-2. Fair Share Traffic Impact Fee Program Annual Report for Fiscal Year 2008/09 - Bob Stachelski presented the report. This is a required annual review of the fund with the report going to City Council. Several major projects have had a significant impact on the fund this past fiscal year. The end of FY 2008/09 balance of \$626,275 remains with projects to be completed. No new projects have been planned as the fund is anticipated to reduce to a balance of approximately \$100,000 after completion of existing projects.

On two projects, the city purchased private property and has significant surplus vacant lots. Sale of the lots will provide revenue with a percentage going back to the General Fund. The city will continue to collect Traffic Impact Fees from development when appropriate.

The Newland Widening project is a Redevelopment Agency (RDA) project as part of the Southeast Redevelopment Area. Commissioner McGovern inquired, if the excess lots are sold, what amount of the sale profits would go to the RDA. Bob Stachelski responded he would need to verify the amount and will reflect such in the final report to City Council. There is no formal agreement between the Traffic Impact Fee fund and the Redevelopment Agency for reimbursement.

Motion by Commissioner O'Connell, seconded by Commissioner Rivera to recommend approval of the 2008/09 Traffic Impact Fee Annual Report to the City Council.

VOTE: The motion carried.  
AYES: 7  
NOES: 0  
ABSENT: 0  
ABSTENTIONS: 0

- G-3. Planned Local Drainage Facilities Fund Annual Compliance Report Fiscal Year 2008/09 – Linda Daily presented the annual compliance report. The fund maintains a negative balance. In 1987 the Redevelopment Agency (RDA) borrowed \$250,000 from the fund. With interest, the balance due is currently approximately \$800,000. The RDA is not in a position to repay any of the funds at this time. Discussion held on how the RDA works.

Commissioner McGovern wants noted the Public Works Commission has concerns over the non-repayment of debt by the RDA. Commissioner O'Connell expressed concern that Public Works funds are being raided and not repaid. This particular debt has been long outstanding.

Discussion continued on property value and benefits to the RDA. Travis Hopkins and Tony Olmos gave examples of projects that have been funded by the RDA. Commissioner O'Connell expressed concern stating since 1987 there has been good financial years and yet no repayment has been made to the fund.

In the RCA to City Council to submit the report, the Public Works Commission asked for additional wording to express concern of non-repayment of funds from the RDA. The Commission wants some repayment started even if in small increments.

Motion by Commissioner Kirkorn, seconded by Commissioner McGovern to recommend to the City Council the approval of the Planned Local Drainage Facility Fund Compliance Report for Fiscal Year 2008/09 adding comments to the report expressing the concern of the Public Works Commission over the RDA loan and lack of repayment.

VOTE: The motion carried.  
AYES: 7  
NOES: 0  
ABSENT: 0  
ABSTENTIONS: 0

The Commission requests a review of the fund and a representative from the Finance Department attend a Public Works Commission Meeting with an explanation of the debt and repayment by the RDA.

G-4. Sanitary Sewer Facilities Fund Annual Compliance Report Fiscal Year 2008/09 – Linda Daily presented the annual report. The Sanitary Sewer Facilities Fund is a development fee fund that is restricted to use for sewer capacity enhancements. The estimated fund balance as of 10/10 is projected to be \$364,126.

Motion by Commissioner Herbel, seconded by Commissioner Spencer to recommend to the City Council the approval of the Annual Sanitary Sewer Facilities Fund Compliance Report for Fiscal Year 2008/09.

VOTE:	The motion carried.
AYES:	7
NOES:	0
ABSENT:	0
ABSTENTIONS:	0

## **WRITTEN COMMUNICATIONS**

None

## **COMMISSION AND STAFF COMMENTS**

Chair Siersema provided a copy of Charter Section Sections 614 and 617 with recommended changes incorporated that were presented last evening at the Charter Review Commission meeting.

Commissioner McGovern said he had spoken with the Charter Review Commission Chair prior to this evening's meeting. The Charter Review Commission supports the Public Works Commission's recommendations regarding the debt service component but changed the wording to strengthen it and exclude debt service. The Charter Review Commission recommends an independent group outside of Public Works perform a review on an ongoing basis. The debt will still be carried for a period of time even if the charter amendment is approved in a general vote of the people. Discussion ensued.

Chair Siersema had requested Travis Hopkins provide a section of the Citywide Pavement Management Program and the Master Pavement Project List Location Map of arterials to the Commissioners. Using the OCTA Pavement Condition Index Qualitative Scale the City of Huntington Beach pavement ranked at 59 or poor quality in 2004. Discussion ensued. Chair Siersema requested Travis Hopkins provide costs for each treatment type.

A new survey is being prepared this year and the report will be available at a later date. Tony Olmos added as part of the Pavement Management Plan the report will include a CIP report for needs by rating.

Chair Siersema commented this is an example of what happens over time when funds are not received. Chair Siersema suggests each Commissioner speak with their appointing City Council member to discuss the pavement needs throughout the city. Commissioner O'Connell stated it is important to be pro-active in place of reactive.

Commissioner Herbel commented there is a current OCTA call for projects and inquired how many projects had been applied for. Tony Olmos responded there is no call for pavement rehabilitation projects that are federally funded. Stimulus funds were used for pavement rehabilitation programs. Discussion ensued.

Commissioner McGovern is in agreement of the need to continue to move forward and to continue to approach individual City Council members to keep infrastructure in the forefront of City Council thoughts.

Commissioner Spencer left at 6:25 pm.

This year the Commission is using City Charter issues to move forward to promoting the needs of Public Works. It was suggested Commission members be champions for Public Works and keep pushing forward as City Council cannot override the City Charter. HB Tomorrow will be holding a meeting March 25 at 7:00 pm at the Central Library and would be a good place to speak up for infrastructure needs. Discussion ensued.

Commissioner Herbel commented the city website has the 2008/09 CIP map displayed and asked if the 2009/10 map could be posted in its place. Linda Daily responded the city has been very busy getting the new website up and operational and this was probably an oversight. She will ask for the new map to be posted.

## **ADJOURNMENT**

The Public Works Commission adjourned to the meeting date of Wednesday, April 21, 2010, 5:00 p.m., City Council Chambers. The meeting adjourned at 6:31 p.m.

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Michael Siersema  
Chair

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Joyce A. Greene  
Administrative Assistant